

**PACIFIC HEIGHTS COMMUNITY ASSOCIATION  
FINANCIAL STATEMENTS  
AUGUST 31, 2019  
(Unaudited)**

**PACIFIC HEIGHTS COMMUNITY ASSOCIATION**  
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(Unaudited)

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## INDEPENDENT PRACTITIONER'S REVIEW ENGAGEMENT REPORT

To the members of Pacific Heights Community Association,

We have reviewed the accompanying financial statements of Pacific Heights Community Association (the Organization) that comprise the statement of financial position as at , and the statements of operations, changes in net assets and cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

### Management's Responsibility for Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### Practitioner's Responsibility

Our responsibility is to express a conclusion on the accompanying financial statements based on our review. We conducted our review in accordance with Canadian generally accepted standards for review engagements, which require us to comply with relevant ethical requirements.

A review of financial statements in accordance with Canadian generally accepted standards for review engagements is a limited assurance engagement. The practitioner performs procedures, primarily consisting of making inquiries of management and others within the entity, as appropriate, and applying analytical procedures, and evaluates the evidence obtained.

The procedures performed in a review are substantially less in extent than, and vary in nature from, those performed in an audit conducted in accordance with Canadian generally accepted auditing standards. Accordingly, we do not express an audit opinion on these financial statements.

### Conclusion

Based on our review, nothing has come to our attention that causes us to believe that the financial statements do not present fairly, in all material respects, the financial position of the Organization as at , and the results of its operations and its cash flows for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

Saskatoon, Saskatchewan  
November 21, 2019



Tara Quick, Chartered Professional Accountant, CGA

**PACIFIC HEIGHTS COMMUNITY ASSOCIATION**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT AUGUST 31, 2019**  
(Unaudited)

	<u>2019</u>	<u>2018</u>
<b>ASSETS</b>		
<b>CURRENT</b>		
Cash	\$ 21,017	\$ 22,083
Guaranteed investment certificate	12,845	12,741
City of Saskatoon grants receivable	<u>3,740</u>	<u>4,836</u>
	<u>\$ 37,602</u>	<u>\$ 39,660</u>
<b>NET ASSETS</b>		
<b>UNRESTRICTED FUNDS</b>	<u>37,602</u>	<u>39,660</u>
	<u>\$ 37,602</u>	<u>\$ 39,660</u>

**APPROVED ON BEHALF OF THE BOARD**

 Treasurer

 Board member

The accompanying notes are an integral part of these financial statements.

**PACIFIC HEIGHTS COMMUNITY ASSOCIATION**  
**STATEMENT OF OPERATIONS**  
**FOR THE YEAR ENDED AUGUST 31, 2019**  
(Unaudited)

	<u>2019</u>	<u>2018</u>
<b>REVENUES</b>		
Advertising	\$ 0	\$ 240
City of Saskatoon grants	4,590	5,266
Fun night	356	618
Indoor programs	4,873	5,680
Interest revenue and sundry	106	7
Soccer program	<u>1,070</u>	<u>5,040</u>
	<u>10,995</u>	<u>16,851</u>
<b>EXPENDITURES</b>		
Accounting	1,321	1,236
Bank charges	46	48
Executive socials	0	30
Fun night	565	792
Indoor programs	6,190	4,658
Insurance	1,654	1,551
Newsletter	1,189	1,377
Office and sundry	264	300
Poker night (Note 4)	0	66
Rink operations (Note 4)	600	1,930
Soccer program	1,070	2,610
Web site	<u>154</u>	<u>248</u>
	<u>13,053</u>	<u>14,846</u>
<b>EXCESS REVENUES OVER EXPENDITURES</b>		
<b>(DEFICIENCY OF REVENUES OVER EXPENDITURES)</b>	<u>\$ (2,058)</u>	<u>\$ 2,005</u>

The accompanying notes are an integral part of these financial statements.

**PACIFIC HEIGHTS COMMUNITY ASSOCIATION**  
**STATEMENT OF CHANGES IN NET ASSETS**  
**FOR THE YEAR ENDED AUGUST 31, 2019**  
(Unaudited)

	<u>Unrestricted</u>	<u>Poker Night Fund</u>	<u>2019</u>	<u>2018</u>
<b>BALANCE</b> , beginning of year	\$ 39,660	\$ 0	\$ 39,660	\$ 37,655
Excess of revenues over expenditures (expenditures over revenues)	<u>(2,058)</u>	<u>0</u>	<u>(2,058)</u>	<u>2,005</u>
<b>BALANCE</b> , end of year	<u>\$ 37,602</u>	<u>\$ 0</u>	<u>\$ 37,602</u>	<u>\$ 39,660</u>

The accompanying notes are an integral part of these financial statements.

**PACIFIC HEIGHTS COMMUNITY ASSOCIATION**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED AUGUST 31, 2019**  
(Unaudited)

	<u>2019</u>	<u>2018</u>
<b>OPERATING ACTIVITIES</b>		
Excess of revenues over expenditures (expenditures over revenues)	\$ (2,058)	\$ 2,005
Net change in non-cash working capital balances related to operations:		
Accounts receivable	<u>1,096</u>	<u>205</u>
	(962)	2,210
<b>FINANCING ACTIVITIES</b>		
Guaranteed Investment Certificate reinvested	<u>(104)</u>	<u>(7)</u>
<b>INCREASE (DECREASE) IN CASH</b>	(1,066)	2,203
<b>CASH AND CASH EQUIVALENTS, beginning of year</b>	<u>22,083</u>	<u>19,880</u>
<b>CASH AND CASH EQUIVALENTS, end of year</b>	<u>\$ 21,017</u>	<u>\$ 22,083</u>

The accompanying notes are an integral part of these financial statements.

**PACIFIC HEIGHTS COMMUNITY ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**AS AT AUGUST 31, 2019**  
(Unaudited)

**1. PURPOSE OF THE ORGANIZATION**

Pacific Heights Community Association was incorporated under the Non-Profit Corporations Act of the Province of Saskatchewan on November 24, 1978. Its primary purpose is to promote educational, recreational, and social programs in the Pacific Heights subdivision in Saskatoon, Saskatchewan. The Corporation is exempt from income taxes under section 149(1)(l) of the Income Tax Act of Canada.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Basis of presentation

The financial statements of the Association have been prepared in accordance with Canadian accounting standards for not-for-profit organizations.

Fund accounting

The Association follows the restricted fund method of accounting for contributions.

The General Fund accounts for the Association's program delivery and administrative activities. This fund reports unrestricted resources and unrestricted operating grants.

Use of estimates

The preparation of financial statements requires the board to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the year. Actual results could differ from those estimates.

Revenue recognition

Membership fees are recognized as received as they are non-refundable and do not relate directly to the services provided. The association has elected not to charge membership fees this year.

The Association recognizes government funding (grants) in the period in which it becomes receivable.

The Association recognizes contributions of materials and services only when a fair value can be reasonably estimated and when the materials and services are used in the normal course of the Association's operations and would otherwise have been purchased.

The Association recognizes all other forms of income and deposits as they are received and or receivable.

The Association uses the deferral method of accounting for contributions under which restricted contributions related to expenses of future periods are deferred and recognized as revenue in the period in which the related expenses are incurred. As of the current year end there are none.



**PACIFIC HEIGHTS COMMUNITY ASSOCIATION**  
**NOTES TO THE FINANCIAL STATEMENTS**  
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Donated services

The Association receives a significant amount of donated time and services from its directors and volunteers.

The monetary value of donated services is not reflected in these financial statements because their fair value can not be reasonably estimated.

Cash and cash equivalents

Cash equivalents are comprised of highly liquid investments with maturities of three months or less from the date of acquisition.

Program supplies

Program supplies are expensed as acquired.

Capital assets and equipment

The average annual revenues recognized in the statement of operations for the current and preceding period of the Association was less than \$500,000. Since the Association meets criteria for small not-for-profit organizations, it does not record the acquisition of tangible capital assets and intangible assets. These acquisitions are expensed at the date of acquisition. There were no capital purchases during the year.

**3. FINANCIAL INSTRUMENTS**

The Association's financial instruments consist of cash and guaranteed investment certificates. Unless otherwise noted, it is the board's opinion that the Association is not exposed to significant credit, interest rate, liquidity, or market risks arising from these financial instruments

Credit risk

The Association's credit risk consists principally of cash and cash equivalents, short-term investments and accounts receivable. The Association maintains cash and cash equivalents with a reputable and major financial institution. The investments include commercial papers and investments issued by high-credit quality corporations and financial institutions. The receivable is with a government organization and so risk of no payment is low. The Board considers the risk of non-performance of these instruments to be remote.

Interest rate risk

The Association's interest-bearing assets include cash and cash equivalents and government guaranteed funds.

The Association's cash is generally of a demand nature which minimizes the impact of fluctuations in market interest rate. The GIC is set at a fixed rate for the year. These assets are held with one financial institution.